Wyoming's Strategic Prevention Framework State Incentive Grant

Community Strategic Planning Workbook



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Contacts for Questions or Help

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Workbook is Also Available Online: http://spfsig.preved.org/news.php

Strategic Planning Contributors

List the names of people in your community, the organizations they represent, and the contributions they made to the development of the strategic plan in Table 1 below.

Table 1. Strategic Planning Contributors

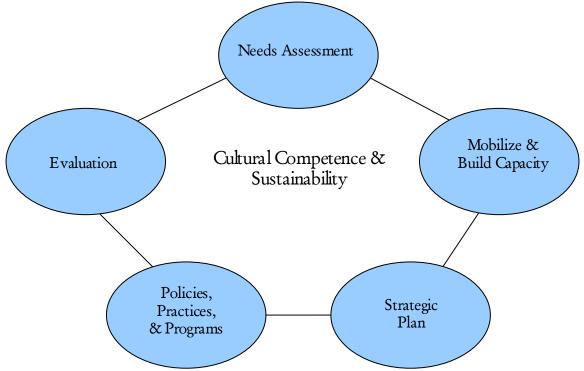
Name	Organization	Contribution
Ginger Largent	Youth Alternatives, County Attorneys Office	Fiscal Agent, Project Coordinator and Strategic Planner
Marilyn Braaten	CloudPeak Counseling Center	Project Coordinator and Strategic Planner
Jessica Jackson	Youth Alternatives	Meeting Facilitator, Secretary, Strategic Planner
Mitzi Stephenson	Ten Sleep Community Learning Center	Strategic Planner
Val Martin	School Resource Officer	Strategic Planner, Law Enforcement contact
Steve Rakness	Sheriff	Strategic Planner, Law Enforcement contact
Lisa Martin	Big Brothers Big Sisters	Strategic Planner
Mary Buchanan	Tobacco Prevention Manager	Strategic Planner
Pennie Anderson Bryan Allen Carol Kienlen	DFS	Strategic Planner
Bruce Miller Mary Krisko Mike Hjetmanek	Washakie School District #1- Athletic Director, Grant Coord, Superintendent	Strategic Planners
Shannon Christianson	Boys and Girls Club	Strategic Planner
Jeanne Hjetmanek	Public Health	Strategic Planner

Introduction

Wyoming received the Strategic Prevention Framework State Incentive Grant (Prevention Framework) from the Federal Substance Abuse Mental Health Services Administration (SAMSHA) on September 30, 2004, along with 20 other states and territories.

The purpose of the project is to implement the five components of the SPF planning model at both state and community levels in Wyoming. The following diagram details this process (Center for Substance Abuse Prevention, 2005).

Figure 1. Five Steps of the Strategic Prevention Framework Process



At the state level, Wyoming has completed the needs assessment and funding allocation plan. Mobilization and capacity building take place throughout the project. Wyoming's needs assessment identified the targeted problem as the <u>misuse of alcohol</u> and its consequences, and Wyoming's allocation strategy funds all 23 counties and the Wind River Reservation as Prevention Framework (PF) community grantees.

Outcome-Based Prevention

The foundation of the PF process is the outcome-based prevention model (Lowther & Birckmayer, 2006).

Figure 2. PF Needs Assessment Logic Model



In this model a community details its substance-related consumption and consequence data, researches the causal areas that may impact these problems, and chooses evidencebased policies, practices, and programs to address the identified causal areas.

Purpose

The purpose of this workbook is to help PF funded communities go through the outcome-based prevention model. The current task is to develop a strategic plan. This means that grantees, and the community partnerships, must successfully select and implement evidence-based interventions. This workbook lays out the organizational structure of the Strategic Plan that is to be developed by each community. To be effective, you should not complete this workbook alone. Instead, you and your Community Advisory Council (CAC) should work together to complete this task.

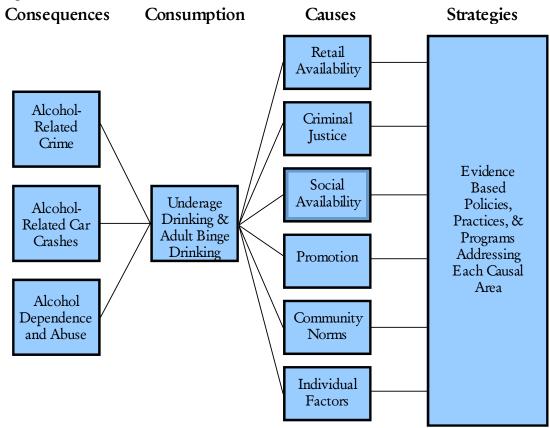
Keep in mind that Wyoming has already identified the targeted need for this project—the misuse of alcohol.

"Misuse of alcohol" means that:

- 1. The primary target for the PF is underage drinking, and adult binge drinking. Underage drinking refers to any use of alcohol by anyone under the age of 21, while adult binge drinking refers to those 18 years and older who have five of more drinks on any one occasion.
- 2. The secondary target for the PF is the most significant consequences of the misuse of alcohol in Wyoming: alcohol-related crime, alcohol-related motor vehicle crashes, and alcohol dependence and abuse.

Workbook Organization

Figure 3. Outcome-Based Prevention Model



Developing a comprehensive strategic plan at the community level requires a vision for organizing specific prevention programs, policies, and practices to address substance abuse problems locally. A well-developed strategic plan will increase the likeliness of a strategy being implemented effectively.

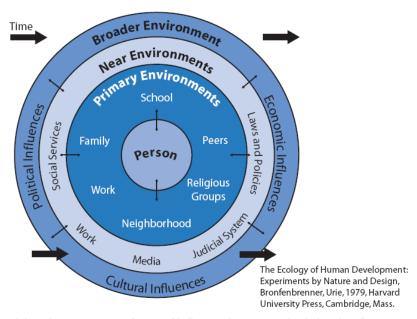
The deadline for submitting your Community Strategic Plan is August 31, 2007. Two copies of the Community Strategic Plan should be submitted, one by mail and one electronically to:

Lisa Laake, MPH, CHES
Wyoming Mental Health and Substance Abuse Services Division
6101 Yellowstone Road, Suite 220
Cheyenne, WY 82002
llaake@state.wy.us
(307) 777-3352

Human Environmental Framework

Figure 4 illustrates the Human Environmental Framework, which shows that interventions can start in many different areas and will affect more than one environment. Strategies that focus on multiple factors and conditions will contribute to a more comprehensive prevention plan.

Figure 4. Human Environmental Framework



This figure depicts social environments or spheres of influence in concentric circles that flare outward, moving progressively away from direct influence on the individual toward increasingly indirect influence, and advancing over time. A comprehensive intervention plan should identify a mix or layering of interventions that target salient risk and protective factors in multiple contexts across the life span.

Evidence-based Prevention

States are required to follow certain guidelines in the policies, practices, and programs it selects in the Prevention Framework project. Every strategy implemented by the Prevention Framework must be evidence-based. This means that 100% of all strategies must be evidence-based.

Under the Prevention Framework project, evidence-based is defined as follows:

- 1. Inclusion in a Federal List or Registry of evidence-based interventions;
- 2. Being reported (with positive effects) in a peer-reviewed journal; OR
- 3. Documentation of effectiveness based on the following three guidelines:
 - The intervention is based on solid theory or theoretical perspective that has been validated by research;
 - The intervention is supported by a documented body of knowledge a converging of empirical evidence of effectiveness – generated from similar or related interventions tat indicate effectiveness; AND
 - The intervention is judged by a consensus among informed experts to be effective based on a combination of theory, research and practice experience. "Informed experts" may include key community prevention leaders, and elders or respected leaders within indigenous cultures.

Finding Strategies

The following is list of websites that may be used to find evidence-based strategies. This is not an all-inclusive list and may also include strategies that would not be relevant for your community:

- National Registry of Evidence-based Programs and Practices: http://www.nrepp.samhsa.gov/
- Office of Juvenile Justice and Delinquency Prevention: http://www.dsgonline.com/mpg2.5/mpg index.htm
- CSAP's Centers for the Application of Prevention Technologies (CASAT): http://casat.unr.edu/bestpractices/search.php
- Alcohol Policy Information System:
 http://www.alcoholpolicy.niaaa.nih.gov/index.asp?SEC={B4296FE1-6F35-4175-B85D-17D5A53EE062}&Type=NONE
- Leadership to Keep Children Alcohol Free: http://www.alcoholfreechildren.org/en/prevention/pubs.cfm
- National Highway Traffic Safety Administration (NHTSA):

http://www.nhtsa.dot.gov/portal/site/nhtsa/menuitem.3d62007aac5298598fcb 6010dba046a0/

Every participant has received a CD containing research articles and other publications that may be useful in developing your strategic plan.

Evidence-based Environmental Strategies

The following is a list of just a few of the evidence-based environmental strategies:

- Responsible beverage service
- Alcohol compliance checks
- Happy hour restrictions
- Reducing alcohol outlet density
- Limiting hours/days of retail sales
- Sobriety and traffic safety checkpoints
- Graduated drivers' license laws
- Social host laws
- Keg registration
- Restricting alcohol sales at public events
- Increasing taxes on sales of alcohol
- Dram shop liability

Choosing the Right Strategy for your Community

There are many factors to consider prior to choosing your strategies. Not all strategies will be effective in all communities.

All strategies must be based on data collected around each of the causal areas during your Needs Assessment. Please review your Needs Assessment Workbook.

One factor to consider is whether or not there is community support for the strategy. If the community does not support the strategy, it is unlikely that the strategy would bring about positive change if implemented.

It is also important to look at what laws are already in place and what laws may prevent certain strategies from being implemented. For example, sobriety checkpoints, shown to be evidence-based, are unlawful in Wyoming (Statute 7-17-101). For this reason, it would not make sense for a community to focus on this strategy.

Another factor to consider is which strategies show the greatest likelihood of showing positive results. There are many great strategies out there, but it is important to look at what the effect would be on the community as a whole.

Logic Model

Logic Model

The Centers for Disease Control and Prevention defines logic model as "a systematic and visual way to present the perceived relationships among the resources you have to operate the program, the activities you plan to do, and the changes or results you hope to achieve" (www.cdc.gov/tobacco/evaluation_manual/glossary.html).

The logic model found on page 11 should be completed by all communities as part of the Strategic Plan. It is important that you work with your coalition when developing this logic model. All communities will have an opportunity to practice developing a logic model.

Community Logic Model

What are the	What are the causal	What evidence-	What activities are	What activities are	What are you
consequence and	areas you are going to	based strategies	going to take place	going to take place	going to do to
consumption areas	focus on (review your	are you going to	in Year 1 (October	in Year 2 (October	evaluate your
you are going to	answer to Question 40	use for each	2007 – September	2008 – September	strategies?
focus on (from	from the Needs	causal area?	2008)?	2009)?	_
Needs Assessment)?	Assessment)?			·	
Include your goals	,				
and objectives.					
Consequence Areas- Rate of WCty juvenile DUI- 431.43/ State-136.82 Rate of WCty Juvenile Drunkenness- 261.94/ State - 66. 98% of WCty	• Social Availability	0-0-1-3 Media Campaign to promote responsible drinking	Part time staff will be hired to spearhead this campaign. Presentations made at local service clubs, Chamber of commerce meetings, town council, commissioners, churches, etc. on 0-0-1-3 Promote 0-0-1-3 through newspaper ads, radio spots with community members stating support, magnets and signage posted at all community events.	Evaluate past year activities, make plan and implement to continue to promote responsible drinking through the 0-0-1-3 Media Campaign through use of multiple media methods.	The coalition agrees to work closely with WYSAC in developing evaluation methods for our county.
crime is alcohol related/ State 68 % Consumption Areas- • 2006PNA report 43.1%of WCty10 th graders report having a drink in past 30 days.	• Community Norms	Communities Mobilized for Change against Alcohol -Youth Leadership Institute	A part-time staff will be hired to head up this Strategy. A community wide training of youth and adults will be held through the Youth Leadership Institute of CMCA. Establish CMCA youth adult leadership Team. CMCA Team will select alcohol policy and	Continue to implement Club and increase the numbers of youth committed to not engage in alcohol misuse. Continue use of curriculum and engagement of high school youth teaching	

1			
	enforcement targets and	elementary youth.	
	change on those targets.		
		Mentoring support will be	
Worland W Club-		continued.	
Worland School			
· ·			
	Cody CA.N.		
	The Coalition will partner		
_			
CMCA.		Re-evaluate effectiveness of	
	Giab.	targeted efforts of first year	
		and make strategic plan and	
	Purchase this curriculum for	, ,	
2 100000000 1/100	grades K-5 th to be taught by	addito.	
	the School Resource Officer		
	and youth from the W Club.		
Rig Brothers Rig			
Sisters			
	1		
	Worland W Club-Worland School Program similar to Cody C.A.N. will be trained and take leadership in CMCA. Elementary Curriculum , Protecting You, Protecting Me. Big Brothers Big Sisters	Worland School Program similar to Cody C.A.N. will be trained and take leadership in CMCA. Elementary Curriculum, Protecting You, Protecting Me. Part of the CMCA youth leadership will also head up a youth council of the W Club which will be modeled after Cody CA.N. The Coalition will partner with Washakie School Districts 1 to establish the W Club. Purchase this curriculum for grades K-5 th to be taught by the School Resource Officer and youth from the W Club.	Worland W Club- Worland School Program similar to Cody C.A.N. will be trained and take leadership in CMCA. Elementary Curriculum Protecting You, Protecting Me. Purchase this curriculum for grades K.5th to be taught by the School Resource Officer and youth from the W Club. Big Brothers Big Sisters Bigs will be matched with youth who are in need of support to be involved in positive activities and

were drinking or drunk by 10%. Objective #2 Reduce			
# of events serving			
alcohol by 10%.			

Organization of Strategic Plan

For	n 1: Cover Sh	neet
County: Washakie County		
Name and title of primary contact:		er) May Largent, nator/Evaluator
Phone: 307-347-3115 Email (required):wcattWrtconnect.ne	,	Fax: 307-347-6194
Mailing Address: 1001 Big Horn Ave Zip: 82401	e., Suite 104 C	City: Worland
Shipping Address (if different):		
Total Funding Request for First Yea	r Implementati	on: \$ 72407.00
Name, organization, address, phone, <u>Lead Agency</u> authorized to sign cont Lead Agency: Washakie County Organization: Washakie County Address:1001 big Horn Ave. Suite 10 Phone: 307-347-3115 Fax; 307-347-6; Email: <u>wcatt@rtconnect.net</u> Tax ID: 690930023SS 836000129W	racts. 04, Worland, W	
Certification: I certify to the best of this community strategic plan is corrected Council and/or Coalition was involved strategic plan. I have been authorized the development of this Strategic Plan.	rect. I certify the red in the devel d by the agency	nat the Community Advisory opment of this community
Signature of Primary Contact		Date
Signature of Fiscal Agent		

Form 2: Geographic Setting/Community Characteristics Limit 2 pages

Describe the geographic setting of the community.

- What are the geographic boundaries?
- What are the socio-economic issues relevant to the community?
- What are the characteristics of the community?
- Describe the target population you will be focusing on.

Washakie County is located on the western slope of the Big Horn Mountains and covers an area of 2,264 miles. The city of Worland is the county seat of Washakie County and the only other community in the county, Ten Sleep, is located twenty-eight miles to the east.

The specific jurisdictions included within the geographic boundaries to be served by the grant are as follows:

Cities - Worland, Ten Sleep Counties - Washakie County School Districts - Washakie County School Districts # 1 and 2

Total population of Washakie County as reported in the 2000 census is 8,289

Ethnic distribution of population:

	Total #	% of Population
White, not Hispanic	7,145	86.2
Black, not Hispanic	8	0.1
Native American	50	0.6
Asian and Pacific Islander	58	0.7
Hispanic/Latino*	953	11.5
Multiracial	182	2.2
Other-specify:		
Unknown	514	6.2
Total	8,910	107.5%

^{*}Hispanics are also included in applicable race categories.

Washakie County's major employers are Wyoming Gas, Consolidated Oil, Halliburton Energy, Schlumberger, Wyoming Sugar, RT Communications, Admiral Beverages, Crown, Washakie Medical Center, Washakie Public Schools, Washakie County and the BLM. The community also contains Agricultural Farming and Ranching.

Approximately 40 % of our households make less than or equal to the median income of \$35,000 per year and we have about 230 families living below the poverty level.

More than half of youth attending public schools qualify for free or reduced lunches although not all families take advantage of this service

Our Target population is Youth (under the age of 21) and Adults who binge drink.

Form 3: Coalition Involvement

Limit 2 pages

Describe the coalition and its involvement in the implementation of the strategies.

- What are the coalition's vision and mission statements?
- What is the history and makeup of the coalition?

The existing community coalition, Washakie County Youth Advisory Council, the established of Washakie County Youth Alternatives, agreed to function as the community planning team for the development of a comprehensive community prevention plan. This is an effective coalition to work through as it encompasses many of the same community leaders that are involved in all other coalitions. From this larger group a core planning group was formed including representatives from the following: Big Brothers/Big Sisters, Boys and Girls Club, Ten Sleep Community Learning Center, School Districts, Tobacco Prevention, Public Health, Department of Family Services, Youth Alternatives, Law Enforcement, County Attorney's office and Mental Health. Input was also gathered from the Chamber of Commerce Director, Newspaper reporters, Ministerial Association, some youth and those in recovery.

Our coalition's Vision and Mission Statement.:

It is the intent of Washakie County and the Youth Advisory Council to follow a comprehensive planning process to reduce substance abuse and increase the positive assets in our community. Under the direction of Washakie County as the Lead Agency and Fiscal Agency, the community to be served will include all of Washakie County.

Prioritized Causal Areas

- Community Norms Favorable Toward Alcohol Misuse/Healthy Beliefs and Standards
- Parental Attitudes Favorable toward Alcohol Misuse

Form 4: Consequence & Consumption Areas Limit 2 pages

Describe the alcohol-related consequence and consumption areas your community will be focusing on. Refer to Questions 5 and 9 from the Needs Assessment Workbook.

- Consequence areas could include alcohol-related crime, alcohol-related car crashes, and/or alcohol dependence and abuse.
- Consumption areas could include underage drinking or adult binge drinking.

Consequence Areas:		
Consequence rated 2000-05	Washakie Cty	State
% of crime alcohol	98%	68%
related		
Juvenile	261.94	66.57
Drunkenness		
Juvenile DUI	431.43	136.82
% Adults Reporting	13.1%	16.5%
Binge Drinking		
	<u> </u>	

Consumption Areas:

Area	Washakie Cty
2006 PNA -10 th graders	43.1%
had a drink in last 30	
days	
2006 PNA-8 th graders at	78.4%
community event where	
adults drinking	
2006 PNA-10 th graders	39.2%
report laws and norms	
favorable to drug use	

Form 5: Intervening Variables/Causal Areas Limit 2 pages

Describe the intervening variables/causal areas of substance use in the community.

- How did you respond to Question 40 in the Needs Assessment Workbook?
- Why are you focusing on these areas? Justify your reason.

We will target the causal combination of Social Availability and Community Norms as they seem to work hand in hand and both are reflected as major concerns in our data.

After assessing the gathered data, we saw 4 areas that were of major concern. In the process of prioritizing these, we were most impressed with data that demonstrated Social Availability through excessive alcohol use and misuse as a part of community celebrations and the availability of alcohol through parents. Community Norms seem to go hand in hand with Social Availability as a causal factor. This is demonstrated in the high number of special alcohol permits, our 6th-12th grade overall percentage of students who report attending events where adults are drinking or drunk which is higher than the overall state percentage, youth reporting parents attitudes favorable toward drug use and high percentages of comments from our Town Hall Surveys identifying Community Norms as part of the problem with alcohol misuse.

Form 6: Community Resources

Limit 2 pages

Describe the current community resources available to address the targeted substance use issues in the community.

• What were the results of the Community Resource Assessment (Table 51 from the Needs Assessment Workbook)?

Table 2. Current Resources and Strategies Focusing upon the Misuse of Alcohol by Causal Area

Causal Area	Strategies	Resources
Retail Availability	Compliance Checks	Law Enforcement
Criminal Justice	Education Accountability	Youth Alternatives Diversion and Skill building programs Drug Court
Social Availability	Social hosting law Parenting Classes and children/family skill building groups	Legislators Youth Alternatives Cloud Peak Counseling Center
Promotion	Environmental	Members of Coalition to Reduce Underage Drinking have gone to Fair Board, County Commissioners, Town Council concerning use of alcohol and tobacco at family attended events
Community Norms	Media Campaign Coalition Training/ Capacity Building	Use of 1 st Lady's Initiative media posters, radio spots, newspaper and Town Hall meetings Showing of HBO Addiction series and discussions. Ongoing Substance Abuse Prevention Coalition meetings
Individual Factors	Increase positive peer and adult role models. Education	Big Brothers Big Sisters R.E.A.D.Y. – Cloud Peak Counseling Boys and Girls Club including Teen Center Ten Sleep Community Learning Center Public Schools Safe and Drug Free Programs Ten Sleep CAN program

Form 7: Strategies No page limit

Describe the community-based strategies to be used to address the targeted substance use issues in the community.

- How are the selected strategies appropriate? Justify your selection.
- How will the selected strategies address the consequences, consumption, and intervening variables identified?
- How are the strategies evidence-based? Provide verification that they are indeed evidence-based.

Social Availability

0-0-1-3 Media Campaign to promote responsible drinking

This will be modeled after the F.E. Warren Air Force Base, Cheyenne, WY Program to promote responsible drinking in Washakie County through club and council presentations, newspaper ads, radio spots with community members pledging support of responsible drinking, magnets and signage posted at all community events.

Community Norms

Communities Mobilized for Change against Alcohol-Youth Leadership Institute

A community wide training of youth and adults will be held in Washakie County through the Youth Leadership Institute of CMCA so that a CMCA youth/adult leadership team can be formed and implement action to address selected local and state policy and enforcement targets to change. This team will work with statewide initiative such as Youth for Justice. Part of the CMCA youth leadership will also head up a youth council of the W Club which will

be modeled after Cody C.A.N. The Coalition will partner with Washakie School Districts 1 to establish the W Club.

Elementary Curriculum - Protecting You, Protecting Me.

This Best Practice SAMHSA curriculum for grades K-5 will be taught by the School Resource Officer and youth from the W Club.

Big Brothers Big Sisters

Bigs will be matched with up to 5 youth who are in need of support to be involved in positive activities and membership in the W Club.

Form 8: Community Readiness & Experience

Limit 2 pages

Describe the community's readiness to address the identified issue(s) and strategies.

• How has the community's readiness been assessed? In our needs Assessment process we had small attendance at our Town Hall meetings. So we used the Town Hall Survey Questions in a written format to gather input from many different sources of our community including members of the coalition and other community leaders, youth, parents, persons involved in the out patient treatment program, those involved through Victims of Violence. We were able to gather 156 surveys and tabulated those results.

Describe examples of prior community experience, successes, and barriers with this issue.

- What has been tried before?
- What has worked?
- What have been the struggles?
- What is different now?

In Washakie County, we were able to address substance abuse prevention through the 21st Century State Incentive Grant. Several members of our community were trained in the Westcapt 7 step model and we followed this process to identify and prioritize our Risk and Protective Factors. We were able to become more data driven in our decision making. This helped us to put our efforts where they were most needed – responding to the high alcohol use by our youth and a lack of commitment to school. Our most successful strategies were the development and implementation of two Community Learning Centers –Ten Sleep CLC and the Worland CLC which is the Boys and Girls Club Teen Center. We also were able to use Big Brothers Big Sisters to increase mentors to those youth that were not involved in afterschool programming.

We also recognized that youth reported in the Prevention Needs Assessment that parents and our local laws and norms promoted substance abuse. The strategies selected to address this was Communities Mobilizing for Change Against Alcohol and Guiding Good Choices parenting class, Project Achieve in the schools and Family Advocate Network through Boys and Girls Club. These interventions were not as successful as we'd hoped. It was determined this could partially be attributed to the community's lack of readiness to see our main drug of choice, alcohol, as a problem.

We are once again choosing the strategy, Communities Mobilizing for Change Against Alcohol. It appears that our community is more ready to recognize by the following results from our Town Hall Survey:

- 31% say that drinking and driving is a problem in Washakie County
- 48% say that the majority of youth get alcohol from parents or other adults over 21
- 55% say that it is never okay to serve alcohol to a minor

• 49% say that the community has a positive attitude toward underage drinking

We were recently encouraged by the report that a local fundraising event was unable to happen because none of the previously involved organizations were willing to participate in a family event that served alcohol.

Form 9a: Activities & Outcomes

No page limit

Describe the coalition's planned activities for Year 1 implementation and Year 2 implementation to address the strategies.

• Include a timeline specific to the coalition's project (see Forms 9b and 9c).

Describe the associated short-term and long-term outcomes expected.

Short-term: 1-2 yearsLong-term: 3-5 years

Long term Goal#1 - Reduce community norms favorable toward alcohol misuse.

Short term Objective #1 – Decrease by 10% # of 10th grade reporting in PNA laws and norms favorable to drug use.

Long term Goal #2 - Reduce social availability of alcohol.

Short term Objective #1 – Reduce number of 8th graders reporting that they attended community events where adults were drinking or drunk by 10%.

Short term Objective #2- - Reduce # of events serving alcohol by 10%.

Form 9b: Time Line (Year 1) Limit 2 pages

Applicant Agency: Washakie County

List the key activities, which will be conducted during the year. Be sure to include the anticipated start-up dates for each of the strategies to be funded under this grant. Activities listed are samples. Dates may be changed by the Division.

Activities	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
	07	07	07	08	08	08	08	08	08	08	08	08
Contractual report and												
expenditure report:												
January 2008, April				X			X			X		
2008, July 2008,												
October 2008												
Statewide Prevention												
Framework Meeting												
Community Advisory	X	X	X	X	X	X	X	X	X	X	X	X
Council Meetings												
Hire PT worker to lead 0-0-	Х											
1-3 media project												
Hire PT worker to lead	Х											
CMCA project												
Project	Х	х	х	Х	х	х	Х	Х	Х	Х	Х	Х
Planning/implementation/e valuation meetings												
CMCA Youth Leadership		х										
Institute Trng (as soon as												
can be arranged)												

Establish Youth Council, W Club and other mentoring and positive activities.	х										
Form 9c: Time Line (Year 2) Limit 2 pages											

Applicant Agency: Washakie County

List the key activities, which will be conducted during the year. Be sure to include the anticipated start-up dates for each of the strategies to be funded under this grant. Activities listed are examples. Dates may be changed by the Division.

Activities	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
	08	08	08	09	09	09	09	09	09	09	09	09
Contractual report and expenditure report: January 2009, April 2009, July 2009, October 2009	X			X			X			X		
Statewide Prevention Framework Meeting												
Community Advisory Council Meetings	X	x	х	x	x	X	x	x	X	х	X	х
Project Planning/implementation /evaluation meetings	х	х	х	х	х	х	х	х	х	х	х	х
Ongoing CMCA, W - Club, mentoring and other positive activities.	х	х	х	х	х	х	х	х	х	х	х	х

Form 10: Budget Limit 2 pages

Page 24 contains a sample budget form that will be used for all communities. Also include a detailed budget narrative explaining your proposed expenditures. Please keep all categories the same. Any category not listed may be added.

Personnel – Fiscal Coordinators – Ginger Largent, 25% FTE – \$10,601.50 Project Coordinator - Marilyn Braaten, 25% FTE - \$10,601.50

0-0-1-3 Coordinator – not selected – 10%FTE \$4000.00

CMCA Coordinator – not selected- 10%FTE \$4000.00

State Contract Quarterly Invoice for Wyoming SPF SIG

SUBMIT TO:

Substance Abuse Division
Wyoming SPF SIG
6101 Yellowstone Road - Suite 220
Cheyenne WY 82002-0480

EXPENDITURES FOR QUARTER AND YEAR

(Due On 15th of the month for preceding quarter.)

Cost Description	Rudgeted Amount	Current Month Exp	Year to Date Expenditures	Éxp
PERSONAL SERVICES	Ашоиш	Monin Exp	Expenditures	Exp
	26969.00			
Salaries & Wages				
Employer Paid Benefits SUPPORTING SERVICES	2234.00			
Internet Service				
Telephone/Cell Phone				
Vehicle Expenses TRAVEL/TRAINING/MEETINGS				
Travel In-State	2000.00			
Travel Out-of-State	2000.00			
Training Fees(CMCA-YLI)	8000.00			
	8000.00			
Miscellaneous Meeting Expenses				
Program				
W Club Positive Activity Fund	10000.00			
Big Brothers Big Sisters Marriculum-Protecting You/Protecting	5000.00			
	1000.00			
EQUIPMENT				
Maintenance				
Rental				
GRANTS-IN-AID				
BONATIONS-CITY, COUNTY,				
OTHER INCOME				
CONTRACTUAL SERVICES:				
Attach documentation to include: Subcontractor				
Name, Title, Contact Person for services				
1 value, 1 me, Contact 1 crson for services				
WYSAC for Evaluation	3620.00			
WPTAC for Technical Assistance	5792.00			
WI 1710 101 Technical 715515tallet				
MISCELLANEOUS COSTS				
A. 0013 Media Campaign	2000.00			
B. Indirect Costs	5792.00			
TOTAL	72407.00			
TOTAL	/ 440/ .00			

LOCAL AGENCY NAME and ADDRESS: Washakie County

NAME and TITLE OF REPORTING OFFICIAL: Ginger Largent

TELEPHONE NUMBER OF LOCAL AGENCY:

Phone: 307-347-3115 Fax: 307-6194 E-Mail: wcatt@rtconnect.net

I certify that the expenditures reported above have been funded totally with funds awarded by the Wyoming Department of Health.

Form 11: Community Infrastructure Limit 2 pages

Describe how the project will enhance the community's prevention infrastructure. Describe how it creates or improves upon:

- Coordinated efforts
- Organizational structures
- Planning
- Data systems
- Workforce development
- Evidence-based practices
- Cultural competence
- Evaluation and monitoring
- Sustainability

The Communities Mobilized for Change on Alcohol Program and related activities will greatly increase coordinated efforts and organizational structures involving youth, the school, law enforcement, Big Brothers Big Sisters, other interested community members and coalition members working with our local and state government agencies to change local and state laws and norms that promote alcohol misuse.

We will be increasing our evidence based practices by 4 programs (CMCA, Protecting You/Protecting Me, 0-0-1-3 media campaign, and the W Club modeled after Cody C.A.N.)

In our positive activities, we will be attempting to rally youth and other community members of varied cultures around a common decision to make positive, responsible choices.

As we are successful in meeting these goals through joining resources and systems we will be more likely to sustain these programs.

Form 12: Cultural Competency Limit 2 pages

Describe how the project will ensure that planned activities and processes are culturally competent?

- What steps and procedures will be implemented?
- How will cultural competency be assessed?

In our positive activities, we will be attempting to rally youth and other community members of varied cultures around a common decision to make positive, responsible choices. All of our projects will be offered universally. Also we will identify and serve those youth who need mentoring supports to be more engaged in positive activities. Referrals will be made through teachers and other support service agencies.

Form 13: Sustainability Limit 2 pages

Describe how the coalition will ensure that efforts are sustained after the project ends.

Sustainability will be ensured through ongoing evaluation, publicizing of successes through the local media and cooperative use of financial, supplies and personnel resources.

Form 14: Evaluation Limit 1 page

Describe how the coalition will evaluate the activities and outcomes of the project. Evaluations will be conducted in collaboration with Prevention Framework evaluators at the Wyoming Survey & Analysis Center (WYSAC). All you need to include is the fact that you agree to work with WYSAC on the evaluation of all strategies.

The coalition agrees to work closely with WYSAC in developing and implementing evaluation methods for our county.